



Business Briefing

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Acting Deputy Director: Communications and Training



@PSiRALive

#PSiRAGauteng



1

The role of Registration Unit (CRM)

2

Know Your Customer

- Geo-mapping
- Footprint
- Production Stats

3

Our Customer Value Proposition (CVP)

4

Registration requirements

5

Renewal of certificates and ID cards

6

Process for business renewals of certificates

1

Legitimacy

Gate-keeper for the private security industry

2

Ensure efficient and effective registrations which is fair, transparent and timeous

3

Help to ensure compliance with Section 21 and 23 of the PSiR Act 56 of 2001

- Individual registrations
- Business registrations
- In-house security businesses

4

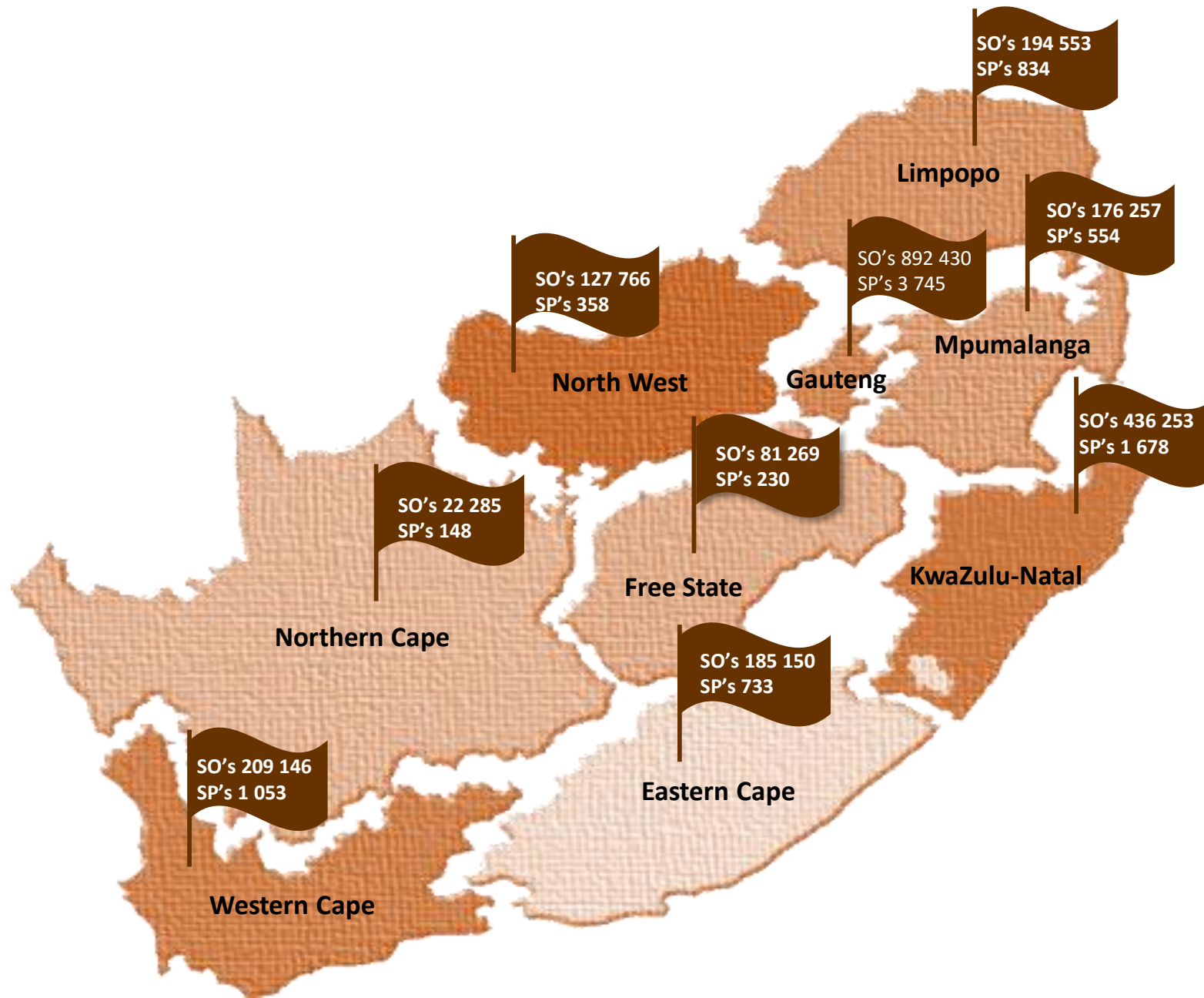
Issuing of certificates and ID cards to the industry
Mobile renewals- remote areas

5

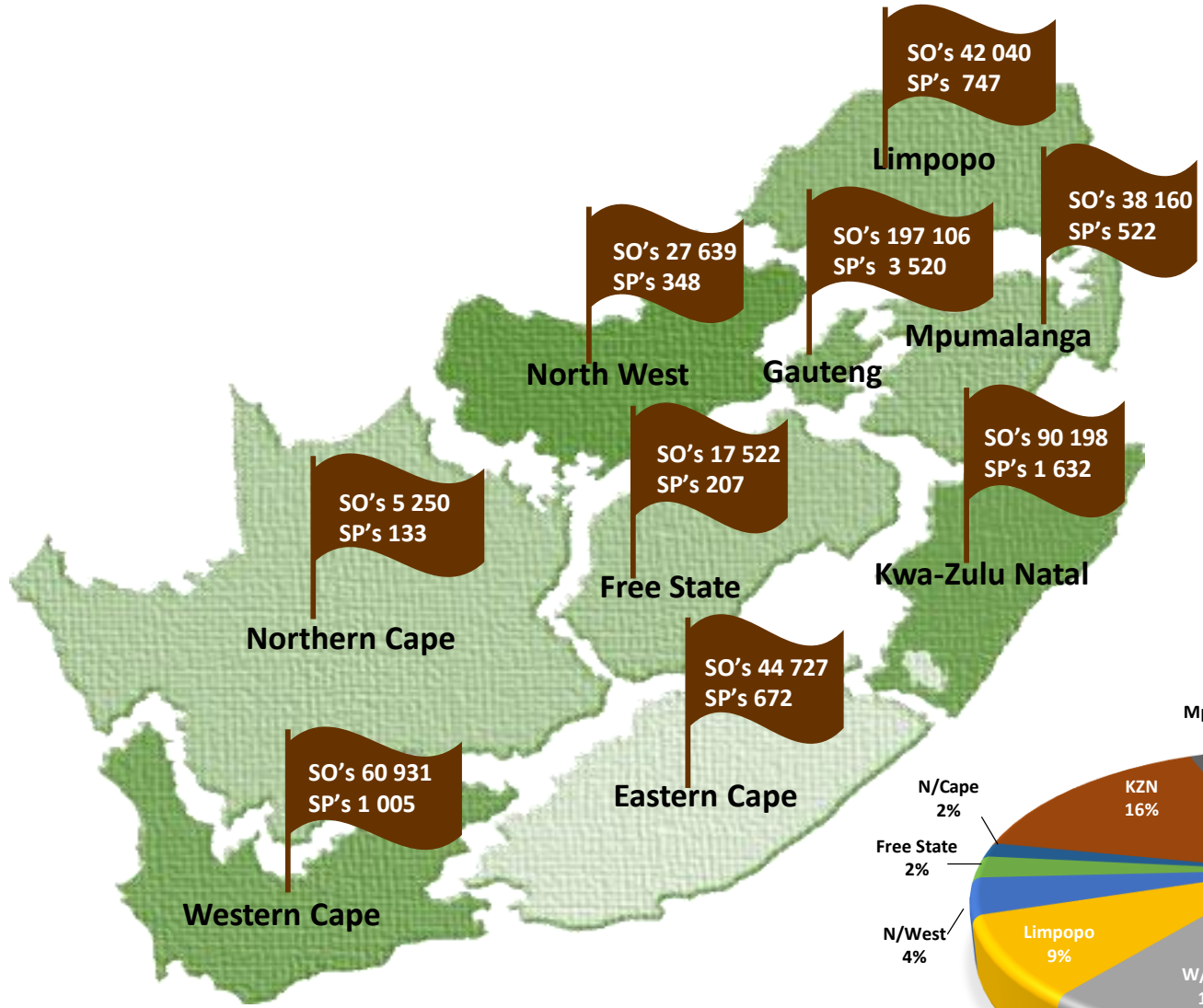
Aftersales

Ensure that PSiRA services are accessible to all service providers

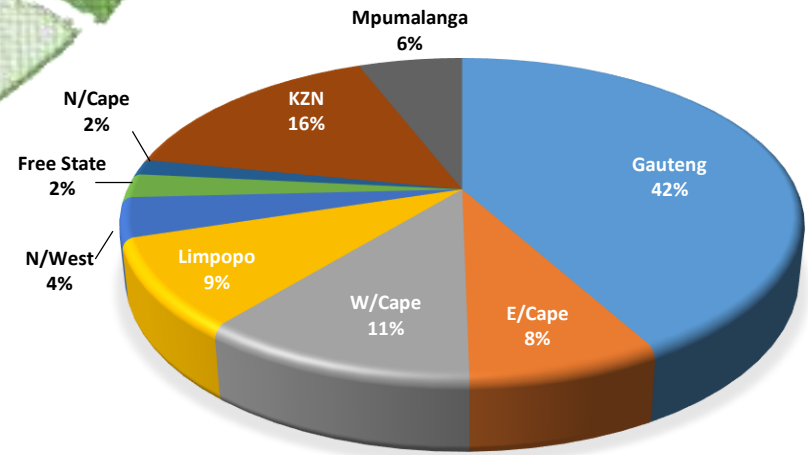
KNOW YOUR CUSTOMER (KYC) GEOMAPPING OF SOS AND SPs – JUNE 2018

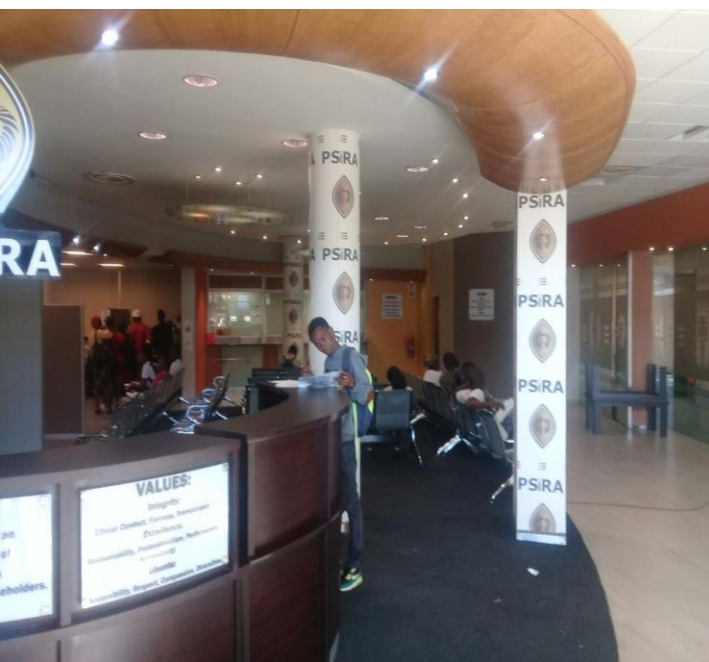


Active SOs and SPs – June 2018



Individuals registered and linked to specific companies	Individuals registered and active in the industry
	Gauteng 197 106
489 349	523 893





Head Office- 420 Witch Hazel Avenue
Johannesburg- 130 Marshall Street
Polokwane- 80 Hans Van Rensburg Street
Pretoria- 170 Thabo Sehume Street
Nelspruit- 7 Bell Street
Bloemfontein- 53 St Andrews Street
Cape Town
Port Elizabeth
Mthatha



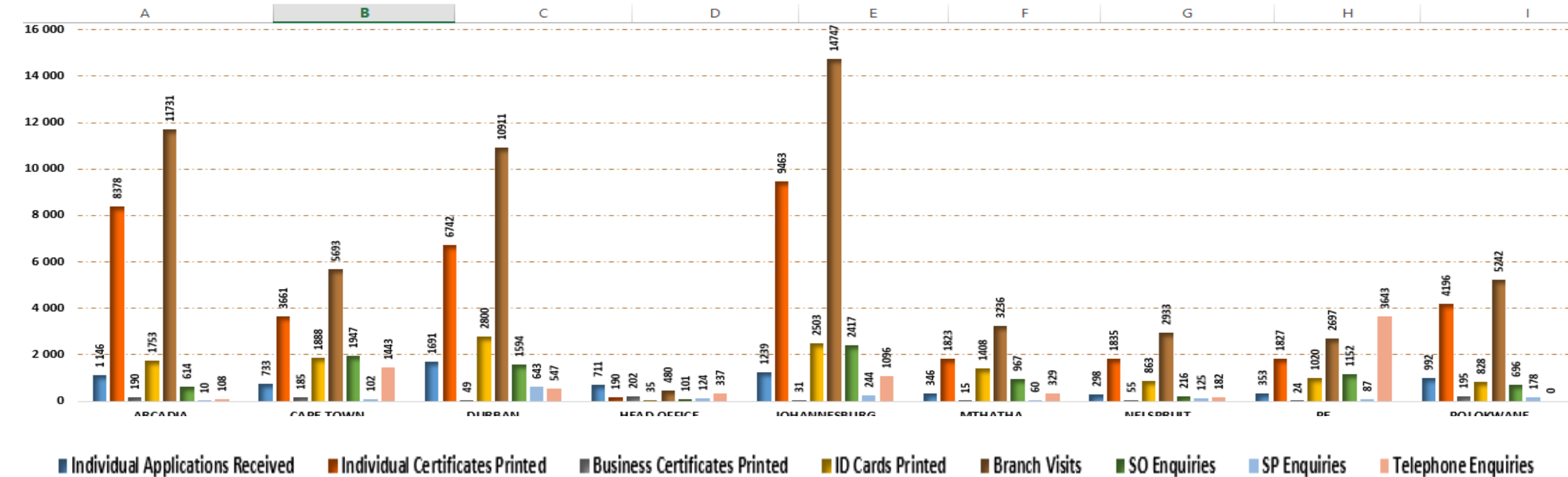
AS AT 31 APRIL 2018

- **9711** individual applications which amounts to over **R2 039 310**
- **10 387** individual applications were registered
- **117** applications were rejected for not meeting other registration requirements
- **106** business applications were received during the month of April 2018 which amounts to **R625 400**
- **88** business applications were registered including business applications from previous months with only **106** recorded as pending

AS AT 31 MAY 2018

- **11 894** individual applications received which amounts to over **R2 497 740**
- **10 407** individual applications were registered
- **332** applications were rejected for not meeting other registration requirements
- **109** business applications were received during the month of May 2018 which amounts to **R643 100**

Name of PSiRA Branch	Individual Applications Received	Individual Certificates Printed	ID Cards Printed	Branch Visits
PRETORIA	1 649	9 227	5 861	13 152
CAPE TOWN	826	3 909	2 262	5 877
DURBAN	1 981	8 508	5 036	12 287
HEAD OFFICE	1 525	472	56	877
JOHANNESBURG	1 536	12 368	3 884	19 487
MTHATHA	387	2 100	1 713	3 484
NELSPRUIT	329	2 014	963	3 101
PE	528	2 676	1 723	3 772
POLOKWANE	1 109	3 691	2 838	4 592
TOTAL	9 870	44 965	24 336	66 629



OUR CUSTOMER VALUE PROPOSITION

- a) Demonstrate professionalism
- b) Directors **do not have to stand** in queues
- c) Ambiance- Wi-Fi at our new offices
- d) 48 hours TAT/response to calls and e-mails
- e) IT support- **training SPs**
- f) Marketing through our Website- **training SPs**
- g) Convenience



REQUIREMENTS FOR INDIVIDUAL REGISTRATIONS (SEC 23)

1

Is a citizen of South Africa or if foreign national, have a permanent resident permit

2

Complete the application form (PSIRA 1)

3

Is at least 18 years and above

4

Complied with a minimum of Grade E or any other equivalent qualification

5

Was not found guilty of any schedule A offence within ten years prior to handing in the application form

6

Has paid the relevant fee (R210.00)

7

Force clearance certificate wrt ex-members of any official, military, security, police or intelligence force or service

REQUIREMENTS FOR BUSINESS REGISTRATIONS (SEC 21)

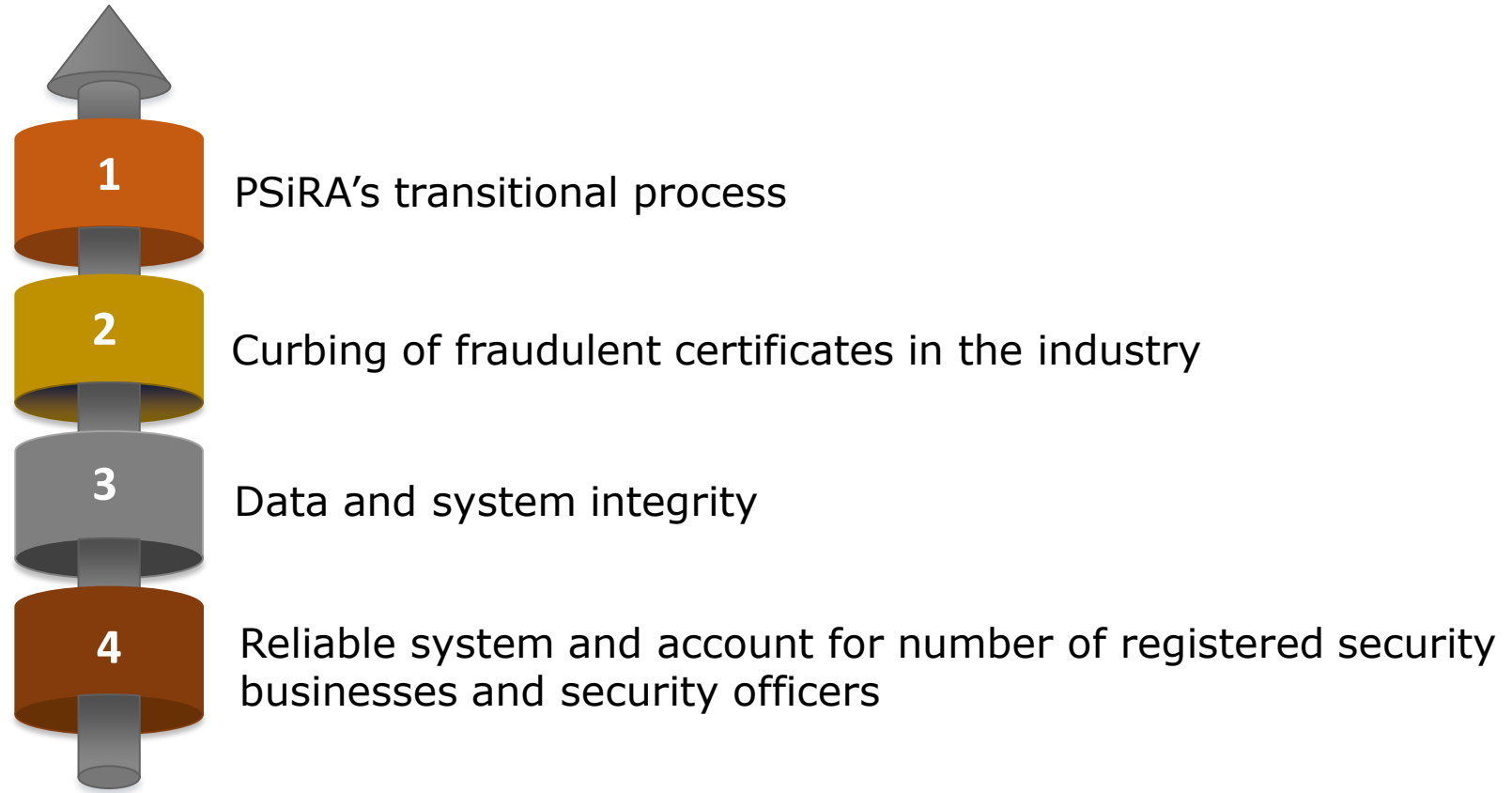
1	Every Director, owner, member or trustee must be PSiRA registered
2	Must have at least Grade B or equivalent qualification
3	Must submit their curriculum vitae
4	Must submit certified copies of their training certificates
5	Complete the PSIRA 2 form
6	Business must be registered with CIPC
7	Original valid tax clearance certificate
8	Must register with UIF

9

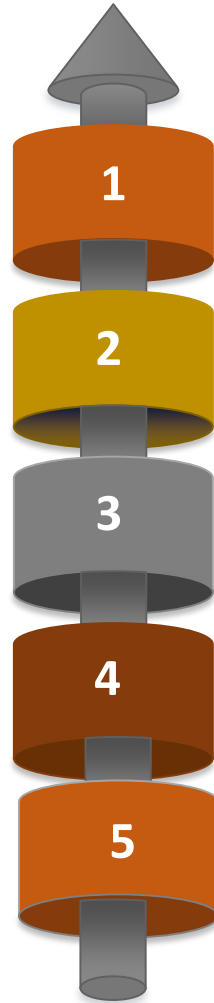
Must have a **office** with the following:

- Proof of landline
- Fax line (fax to email accepted);
- A computer and lockable cabinet;
- Copy of lease agreement if renting or municipal bill if owning the property;
- Payment of **R5,900. 00** as registration fee;
- Branch registration fee **R2,750.00**

RENEWAL OF CERTIFICATES AND ID CARDS



WHO SHOULD RENEW THE CERTIFICATES AND CARDS?



All registered security officers including:

1 Security officers registered as South African citizen

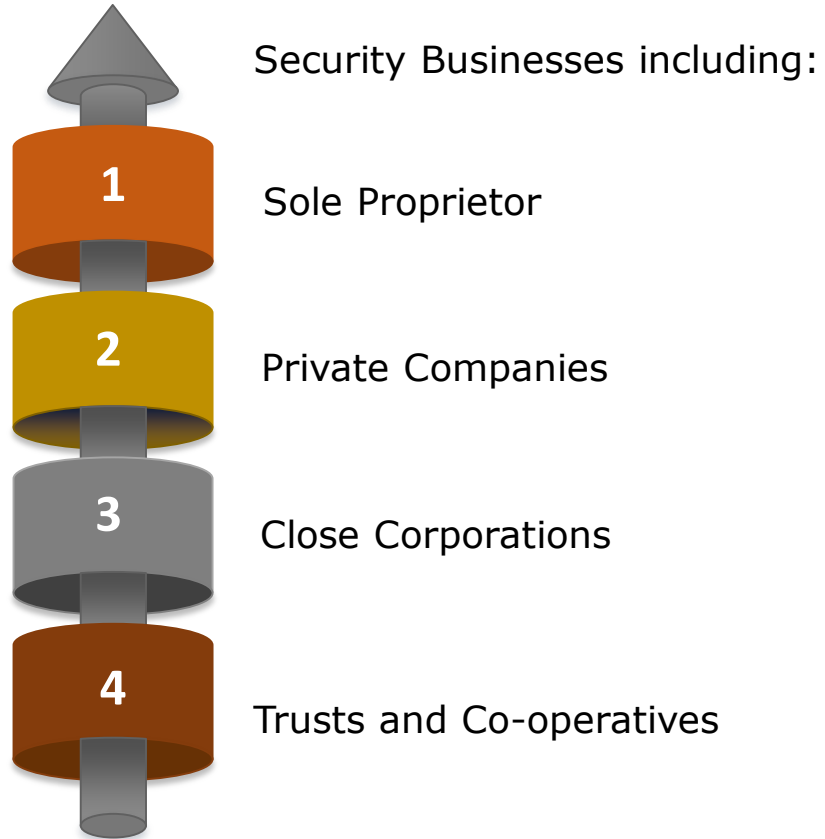
2 Security officers registered with passport

3 Security officers registered with work permits

4 Security officers registered with permanent resident permit

5 Security officers registered with asylum papers

WHO SHOULD RENEW THE CERTIFICATES AND CARDS? (continued)



RENEWAL PROCESS FOR SECURITY BUSINESSES

- 1 Book online through PSiRA App
- 2 Visit Head Office or any of our offices, do not queue
- 3 Have original SA ID document or any other valid doc
- 4 If authorized to renew on behalf of the company- on a letterhead
- 5 Fill in renewal form
- 6 Original tax certificate
- 7 Confirmation of registration with CIPC, UIF and provident fund
- 8 Payment of R290.00
- 9 Certificate valid for 12 months

RENEWAL PROCESS FOR SECURITY OFFICERS

- 1 Book through PSiRA App
- 2 Visit any PSiRA office
- 3 Fingerprint/ID verification done at PSiRA office or at DHA
- 4 Original SA ID or certified copy or any other valid document
- 5 Fill in renewal form
- 6 A Director can renew for his/her SOs if they've been verified
- 7 Payment of R40.00 for first renewal and R20.00 for 2nd renewals and R60.00 for card
- 8 PSiRA cards now issued even to those not actively employed
- 9 Certificate and card valid for only **24 months**



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